



# **ELIAS MOTSOALEDI**

## **LOCAL MUNICIPALITY**

Phone: (013) 262 3056/2643  
Email: info@emlm.gov.za  
www.eliasmotsoaledi.gov.za

P.O. Box 48  
Groblersdal  
0470

**Our Ref:**  
**Ons Verw:**

**Correspond with the Municipal Manager**  
**Korrespondeer met die Munisipale Bestuurder**

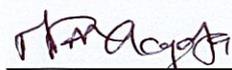
Elias Motsoaledi Local Municipality (EMLM) with its seat in Groblersdal Limpopo Province is an equal opportunity employer. In the filling of vacant posts hereunder, the objectives of s195(1)(i) of the Constitution of the Republic of South Africa, 1996, the Employment Equity imperatives as defined by the Employment Equity Act 55 of 1998 as well as the relevant Human Resources prescripts of EMLM will be taken into consideration

### **INTERNAL ADVERT**

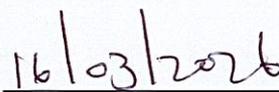
<b>POST NO: 01</b>	
<b>JOB TITLE</b>	<b>ACCOUNTANT: SUPPLY CHAIN MANAGEMENT (SCM)</b>
<b>NO OF POSTS</b>	<b>ONE (1)</b>
<b>DEPARTMENT</b>	<b>BUDGET AND TREASURY</b>
<b>TERM OF APPOINTMENT</b>	<b>PERMANENT</b>
<b>PLACE OF WORK</b>	<b>GROBLERSDAL</b>
<b>PAY RANGE</b>	<b>R364,536.00 – R410,424.00 pa.</b>
<b>BENEFITS</b>	<ul style="list-style-type: none"><li>• <b>CAR ALLOWANCE.</b></li><li>• <b>CELL PHONE ALLOWANCE.</b></li><li>• <b>MEDICAL AID.</b></li><li>• <b>PENSION FUND.</b></li></ul>
<b>REF NO</b>	<b>ASCM-02</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• A relevant 3-year Tertiary qualification, preferably in SCM/ Logistics / Procurement or Equivalent; and</li><li>• Computer literacy: MS Office</li></ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• <b>2-5 years' relevant experience required</b></li></ul>
<b>KNOWLEDGE AND SCOPE OF WORK (KPA)</b>	<ul style="list-style-type: none"><li>• Conducts work according to prescribed norms and standards under the general direction of an experienced Senior practitioner.</li><li>• Good understanding of demand planning, procurement processes, tender processes, logistics and supplier management.</li><li>• Applicable local government legislation (e.g. MSA, MFMA, PPPFA, etc. and as amended) and relevant National Treasury and other relevant national / provincial government regulations; and</li><li>• SCM policy and supporting guidelines.</li></ul>

Applicants for these posts must submit the fully completed and signed official **“Application Form for Employment Staff Members Post(s)”** which can be downloaded from the Elias Motsoaledi Local Municipality’s website at [www.eliasmotsoaledi.gov.za](http://www.eliasmotsoaledi.gov.za) or obtainable from the HR Office and must be accompanied by **their detailed curriculum vitae with proven experience, contactable references**, and competency requirements of the posts registration with a relevant professional body if applicable, disclosing full details of any dismissal for misconduct or substandard performance and any disciplinary actions, whether pending or finalized instituted against the applicant from current and previous employment, **recently (not older than 3 months old) certified copies of academic qualification(s) (NB: Matric Certificate; Diploma / National Diploma / B-Tech Degree / Bachelor’s Degree and Academic Record (where applicable) and certified Identity Document (ID)**. It is the responsibility of applicants to meet the minimum requirements before applying. Any misrepresentation or failure to disclose material information is a breach of the Code of Conduct for Municipal Staff. The successful applicant(s) shall be required to sign an employment contract, disclosure of benefits and interest, and where applicable or necessary performance agreement, undergo screening and vetting. Late, faxed, e-mailed, or **applications not made on the prescribed official application form shall not be considered**. Canvassing Councilors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant. Failure to submit all the required documents shall render the application invalid. Should you not hear from the Municipality within 30 working days after the closing date, regard your application as unsuccessful. The Municipality reserves the right not to appoint these posts. Inquiries shall be directed to the Manager of Human Resources Management and Development Mr. Mafiri L.M @ 013 262 3056 and applications forwarded to: **The Municipal Manager, Elias Motsoaledi Local Municipality, P.O Box 48, Groblersdal, 0470**, or hand-delivered to the Office of the Manager Human Resources Management and Development, 2<sup>nd</sup> Grobler Avenue, Groblersdal, 0470.

**The closing date shall be 31 March 2026 (Monday) at 16:30**



**Ms. N.R MAHLAKWANE. Pr Eng Tech  
MUNICIPAL MANAGER**



**DATE**